

#### \$30.00 Consultation fee per customer

# <u>Premium Package</u>

\$50.00 (monthly)/\$600 (per year)

# **Brand Promotion** (traditional and nontraditional designs)

• Background Color: Client Choice

Font Color: Client ChoiceType/Style: Client choice

• Photo(s): Cover, owner, products, or services

Flyers

o Logo

o Electronic Magazine (flipbook)

Newsletters

Writing Utensils

o T-shirts

Drinkware

# Business Cards (200 card minimum - maximum amount negotiable)

- Background Color: Secondary colors only (green, orange, or purple)
  - Font Color: Client's choice
  - o Type/ Style: Client's choice
- Photo/Logo: 2-3 (choice of logo and two additional photos provided by client)
- Website Domain: Clients' choice
- Business days and hours
- Payment/Services Offered:
  - o Displayed on front or backside
  - Payment Type: Unlimited (must be secure)
- Card information displayed
  - Full Business/Organization/Ministry Name
  - Name (first, middle initial only, last)
  - Department & Title
  - Desk number & extension (if applicable)
  - Business/Organization/Ministry main number

#### Website

- Background Color(s): Client choice
  - o Font Color(s): Client choice
  - o Type/Style: Client choice
- Photo(s): Unlimited
- Extra details: client's choice
- Menu Tab choices Unlimited
  - Welcome/Greeting
  - CEO/Owner/Founder/President Bio
  - Staff Page (if applicable)
    - Photos & small bios
    - Direct contact numbers/extensions (desk, cell/mobile, etc.)
  - Products and Services prices
  - Shopping cart tab
  - Events and Calendar
  - Contact
- Payment acceptance choices: Clients' choice

#### Video

- Design Client choice
- Time Management 4 5 minutes (extended videos are negotiable)

## **Flipbook**

- Design Client choice
- No. of Pages 10 20
- Photo(s): 25 +

## **Remote Administrative Support**

- Employment applications
- Company handbooks
- Resumes
- Cover letters
- Other